

Woodbine Elementary School Title I, Part A School-Level Parent and Family Engagement Policy

Woodbine Elementary School, with parents and family members, has jointly developed, mutually agreed upon, and distributed to, parents and family members of participating children in Title I, Part A programs the following requirements as outlined in the Every Student Succeeds Act (ESSA) sections 1116(b) and (c).

Describe how parents and family members of participating children in Title I, Part A programs are involved in jointly developing, distributing to, a written school parent and family engagement policy, agreed upon by such parents for carrying out the requirements in ESSA Section 1116(c) through (f) (ESSA Section 1116[b][1]):

Parents and Family Participation

We will involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, part A, including the planning, review, and improvement of the school parent and family engagement policy and joint development of the SPSA. Parents may also join the School Site Council and English Language Advisory Council to communicate programs and ideas that will support their family engagement. (ESSA Section 1116[b][2])

LEA and Family Engagement

Woodbine Elementary commits to creating rigorous, high-quality instructional opportunities for students and ensures its learning environments are safe and effective for students served under Title I. Woodbine Elementary also expects parents to be committed partners in this mission and help support our school in this task of ensuring our students meet the challenging State Academic Standards. It's critical that parents participate in their child's education as outlined below and provide a positive use of extra-curricular time. The school is providing parents and family members of participating children of Title I, Part A programs: timely information about programs under Title I, Part A; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress. (ESSA Section 1116[b][3])

Parent Comments

If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. Academic progress and information will be reviewed during appropriate times including: Back-to-School Night, parent/teacher conferences or meetings, Parent Nights, etc. (ESSA Section 1116[b][4])

Parent Meetings

The school is providing parents and family members of participating children of Title I, Part A programs: parents and guardians are encouraged to attend meetings and participate in joint planning and design of the school's programs. (ESSA Section 1116[c][1])

Provide access to staff, faculty, and administration. Woodbine Elementary employs an open-door policy, where parent(s)/guardian(s) can share any concerns about their student's progress with the appropriate staff member. (ESSA Section 1116[c][2])

- Title 1 information will be made available in electronic and/or hard copy form
- Back-to-School Night will include information about our site programs and progress
- SSC and ELAC Meetings will be held throughout the school year
- Coffee Chats will be available throughout the school year
- Home Visits by trained staff members and Parent Advisor
- During the open house we will hold the Annual Title 1 meeting to inform parents of the requirements of Title 1 and the school's participation as well as the parents' rights to be involved.

Parent/Family Involvement

Woodbine Elementary ensures that parent(s)/guardian(s) can check their student's standing in school at any moment of the grading cycle through Infinite Campus, class Dojo and/or direct communication with the teacher(s). Parent(s)/guardian(s) are also encouraged to call the school at any time to inquire about their student's performance, and teachers will respond via e-mail or telephone in a timely manner. Parents and families are encouraged to serve, when possible, on crucial committees (i.e. Student Site Council/English Learner Advisory Committee).

Maintain accurate and current addresses/contact information (i.e. email, physical address, phone number, etc.). (ESSA Section 1116[c][3])

Academic Communication

Provide parent(s)/guardian(s) reports on their children's progress. Provide parent(s)/guardian(s) an opportunity to meet and speak with teachers during grading periods. Woodbine Elementary will prioritize any request by a parent/guardian who requests a meeting and or support. We support parents, families, and students by meeting regularly on Individualized Education Plans, Student Study Teams, 504 Accommodations. Provide all students with high-quality educational experience that will provide multiple opportunities for students to achieve positive academic and social success.

One major support is our Student Study Team meetings, where the family meets with teachers, and/or administrators to go over where a student is, and develop a plan of success for the student moving forward. Parent(s)/guardian(s) are also encouraged to ask for SST meetings through their teacher and staff will set it up in a timely manner to respond to any challenges.

(ESSA sections 1116[c][4][A-C])

Parent/Family Concerns

The schoolwide program plan, ESSA Section 1114(b), is not satisfactory to the parents of participating children in Title I, Part A programs, submitting any parent comments on the plan when the school makes the plan available to the LEA (ESSA Section 1116[c][5]):

- Email to Principal
- Submit questions through school website using webform

Woodbine Elementary School's Title I, Part A School Parent and Family Engagement Policy was developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs on 10/27/22. The School will distribute the policy to all parents and family members of participating Title I, Part A students annually on or before 10/28/22.

Signature Page

Stuart Bushnell, Principal

Name and Title of Authorized Official

Signature of Authorized Official

10/28/22

Date

California Department of Education

April 2020